



LICENSING SUB-COMMITTEE

MEETING TO BE HELD IN REMOTE ON
FRIDAY, 28TH AUGUST, 2020 AT 10.00 AM

MEMBERSHIP

Councillors

N Buckley - Alwoodley;
A Marshall-Katung - Little London and Woodhouse;
A Wenham - Roundhay;

Note to observers of the meeting:

To remotely observe this meeting, please click on the link below. This will take you to Leeds City Council's YouTube channel, and the meeting can be viewed live from there.

<https://www.youtube.com/playlist?list=PLggQFjpTLgpL-QPcgvxpmjvj0YYK9SNor>

Enquiries specific to
Entertainment Licensing:

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Support
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LEEDS LS1 1UR
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CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p style="text-align: center;"><u>PRELIMINARY PROCEDURES</u></p> <p>ELECTION OF THE CHAIR</p> <p>To seek nominations for the election for the position of Chair.</p>	
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance and Scrutiny Support at least 24 hours before the meeting)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p>LATE ITEMS</p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
5			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p> <p><u>HEARINGS</u></p>	
6	Morley North		<p>APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR DRIGHLINGTON MEETING HALL, MOORLAND ROAD, DRIGHLINGTON, BRADFORD, BD11 1JZ</p> <p>To receive and consider the attached report of the Chief Officer, Elections and Regulatory.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	7 - 76

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Report author: Miss Charlotte Deighton
0113 378 5029

Report of the Chief Officer Elections and Regulatory

Report to the Licensing Sub Committee

Date: 28th August 2020

Subject: Application for the grant of a premises licence for Drighlington Meeting Hall, Moorland Road, Drighlington, Bradford, BD11 1JZ

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Morley North		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This is an application for the grant of a premises licence, made by Drighlington Rugby League Club Ltd, for Drighlington Meeting Hall, Moorland Road, Drighlington, Bradford, BD11 1JZ.

The facilities will comprise a function room, clubhouse and bar with beer garden for the community sports club, café and changing rooms. The applicant has applied for the following:

Performance of live music & Performance of recorded music Sun-Thurs 10:00 - 23:00 and Fri-Sat 10:00 - 01:30.

Sale by retail of alcohol Sun-Thurs 10:00 - 23:30 and Fri & Sat 10:00 - 01:30 (for consumption both on and off the premises)

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from other persons and responsible authorities.

1 Purpose of this report

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a new premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

2 History of the premises

- 2.1 This is the first application for a premises licence for these premises.

3 The application

- 3.1 The applicant's name is Drighlington Rugby League Club Ltd.
- 3.2 The proposed designated premises supervisor is Carl Richards.
- 3.3 In summary the application is for:

*Performance of recorded music, Performance of live music
Sunday- Thursday 10:00 - 23:00
Friday & Saturday 10:00 - 01:30*

*Sale by retail of alcohol (for consumption both on and off the premises)
Sunday -Thursday 10:00 - 23:30
Friday & Saturday 10:00 - 01:30*

- 3.4 A redacted version of the application has been attached at Appendix A.
- 3.5 The applicant proposes to promote the licensing objectives by taking the steps identified in the pro-forma risk assessment which is attached at Appendix B.

4 Location

- 4.1 A map which identifies the location of these premises is attached at Appendix C.

5 Representations

- 5.1 Under the Act representations can be received from anyone but they must be relevant and, in the case of a member of the public, must not be frivolous or vexatious.

Representations from Responsible Authorities

- 5.2 Representations have been received from West Yorkshire Police (WYP) in their capacity as a responsible authority. Although discussions have been had with West Yorkshire Police and the applicant, the representation has not yet been withdrawn and therefore remains a matter for member's consideration. A copy of this can be found at Appendix D.

5.3 Other representations

5.4 The application has attracted representation from members of the public (described as 'other persons' in the legislation).

5.5 The licensing authority is in receipt of fifteen individual letters of objection, all of which are opposed to this application on the grounds of public nuisance.

5.6 Two representations have been received from members of the public who have expressed concern that they may be at risk of retribution should their details be made public. As such their personal details have been redacted and they will remain anonymous. For this reason, despite their strength of feeling they will not be attending the hearing and would like their representations to be considered fully in their absence.

5.7 In order to protect personal data, redacted copies of the representations are attached at Appendix E. Original copies will be available at the hearing for Members consideration.

6 Licensing hours

6.1 Members are directed to paragraphs 6.6 to 6.13 of the Statement of Licensing Policy which states the criteria that will be applied to any decision for new applications or variations which include extending hours.

6.2 In brief the Policy states at 6.12 that restrictions may be made to the proposed hours of use where, after receiving relevant representations, the council considers it appropriate for the promotion of the licensing objectives to do so.

6.3 The council will take into account the existing pattern of licensed premises in an area when considering what is appropriate to promote the objectives. Applications which are significantly out of character for a locality will need to demonstrate that granting the hours sought will not adversely impact on the licensing objectives.

6.4 A list of premises in the local area and their licensed hours and activities is provided at Appendix F.

7 Equality and diversity implications

7.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the licensing subcommittee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

8 Options available to Members

8.1 The licensing subcommittee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.

- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

8.2 Members of the licensing subcommittee are asked to note that they may not reject the whole or part of the application merely because they consider it desirable to do so. It must be appropriate in order to promote the licensing objectives.

9 Background papers

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Statement of Licensing Policy



Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We Drighlington Rugby League Club Ltd .
 apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
Drighlington Meeting Hall Moorland Road Drighlington	
Post town	Post code BD11 1JZ

Telephone number of premises (if any)	
Non domestic rateable value of premises	£

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Please tick as appropriate

- a) an individual or individuals* please complete section (A)
- b) a person other than an individual*
 - i. as a limited company/limited liability partnership please complete section (B)
 - ii. as a partnership (other than limited liability) please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev) _____

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev) _____

Surname First names

Please tick yes

Date of Birth I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Drighlington Rugby League Club Ltd
Address 27 Wakefield Road Drighlington Bradford BD11 1DH
Registered number
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
1	1	0	7	2	0	2	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

Please give a general description of the premises (please read guidance note 1)

The premises are presently in use as Drighlington Meeting Hall. Following refurbishment and alterations the facilities will comprise a function room, clubhouse and bar with beer garden for the community sports club, café and changing rooms.
The single storey building is situated on Drighlington Moor with no adjacent neighbours.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for performing play (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			
Wed			
Thur			
			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10.00	23.00	Please give further details here (please read guidance note 4) Guest bands on occasional bookings		
Tue	10.00	23.00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed	10.00	23.00	N/A		
Thur	10.00	23.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 6)		
Fri	10.00	01.30			
Sat	10.00	01.30			
Sun	10.00	23.00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10.00	23.00	Please give further details here (please read guidance note 4)		
Tue	10.00	23.00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Wed	10.00	23.00	N/A		
Thur	10.00	23.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Fri	10.00	01.30			
Sat	10.00	01.30			
Sun	10.00	23.00			

G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat								
Sun								

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) N/A					
Mon	10.00	23.30						
Tue	10.00	23.30						
Wed	10.00	23.30						
Thur	10.00	23.30				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Fri	10.00	01.30						
Sat	1000	01.30						
Sun	1000	23.30	N/A					

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)

Name Carl Richards

Address

[REDACTED]

[REDACTED]

Personal licence number (if known)

[REDACTED]

Issuing licensing authority (if known)

[REDACTED]

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)	
Day	Start	Finish		
Mon	0900	24.00	N/A	
Tue	0900	24.00		
Wed	0900	24.00		
Thur	0900	24.00		Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6) N/A
Fri	0900	02.00		
Sat	0800	02.00		
Sun	0800	24.00		

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

We are a community rugby club situated in a quiet village and have managed and operated a licensed bar at our clubhouse in Drighlington for over 20 years without any issues arising regarding Crime and Disorder, Public Safety, Public Nuisance and the Protection of Children from harm.

We attach the Proforma Risk Assessment for the property in question.

TO PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP:

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

- a/ no selling of alcohol to underage people
- b/ no drunk and disorderly behaviour on the premises area
- c/ vigilance in preventing the use and sale of illegal drugs
- d/ no violent and anti-social behaviour
- e/ no any harm to children.

Designated premises supervisor confirmed it is obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act, to make or authorize each sale.

Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.

CCTV system installed with 30 day recording.

b) The prevention of crime and disorder

CCTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

Not selling of alcohol to drunk or intoxicated customers.

Prevention and vigilance in illegal drug use.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner.

c) Public safety

We will carry out a programme of safety checks and maintain a programme of PAT testing and the annual fire testing all in accordance with the Proforma Risk Assessment.

We have a number of trained first aiders and we will transfer our current first aid equipment to the new property.

Internal and external lighting fixed to promote the public safety objective.

Well trained staff adherence to environmental health requirements.

Training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of incidents occurring.

All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

d) The prevention of public nuisance

The property has no immediate neighbours but we will be taking all necessary steps to avoid any causes of nuisance to the Public.

The Licensee will ensure that staff who depart late at night when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

Customers will be asked not to stand around loudly talking in the street outside the premises.

Customers will not be admitted to premises outside opening hours.

The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises.

Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste receptacles for use by customers will be provided in the local vicinity.

e) The protection of children from harm

Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.

All full-time staff to be DBS trained and checked

Children only admitted at night when accompanied by an adult

The club has two trained Child Welfare Officers

Checklist

Please tick to indicate agreement

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

[Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships]


- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent. (See guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] <ul style="list-style-type: none"> • I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).
Signature	
Date	02/07/20
Capacity	Vice Chairman

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact Name (where not previously given) and address for correspondence associated with

this application (please read guidance note 14)

Carl Richards

Drighlington Meeting Hall
Moorland Road
Drighlington

Post town Leeds

Post code BD11 1JZ

Telephone number (if any) [REDACTED]

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets

Licensing Act 2003

Proforma Risk Assessment V8



Please complete the details below:

Applicant name: Drighlington Rugby League Ltd
Business name: Drighlington Rugby League Ltd
Business address: Moorland Rd, Drighlington Postcode: Bd11 1EJ

Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority can't insist that you use this document, it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.
4. The Licensing Authority strongly recommends that you consult with the responsible authorities early in the application process to ensure that the measures you are suggesting are appropriate and sufficient for your application. Contact details for the responsible authorities are in the guidance note in the application pack. Please contact Entertainment Licensing if you cannot find this information.

How to use this document

1. This risk assessment has been developed with all types of business in mind, so you might find some sections are relevant to your business. Only complete the sections that are relevant. Be mindful of the cost that may be incurred and if this is a practical and proportionate measure for your business.
2. This document has four sections which correspond with the four licensing objectives. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
3. Read through the questions at the beginning of each section and consider the potential control measures listed in the columns beneath.
4. If you are happy to volunteer the control measures as part of your application place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment".
5. Any measure offered on this risk assessment will become a condition on your licence which you will be legally obliged to comply with.

Crime and Disorder

CCTV

CCTV is an important tool for combating crime and disorder. Not only can it be a deterrent it is also useful for the Police when investigating crime. If you have CCTV installed, was the siting and standard agreed with West Yorkshire Police and have you agreed a policy on the retention and security of the footage with them? If you have CCTV the premises should have a duly licensed Data Controller under the Data Protection Act 1998

If you don't have CCTV installed, consider consulting with West Yorkshire Police about whether you need it? Please note that unless WYP have agreed CCTV is not required, a representation is likely.

Suggested measures	Code	✓
A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises such as car parks and beer gardens. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. At least one member of staff will be on duty at the premises who is capable of operating the system and downloading images recorded by it. These images will be downloaded and provided, on request, to an officer of a responsible authority.	8PF001	X

Designated Premises Supervisor (DPS)

If you plan to sell alcohol you will have to nominate someone to be the designated premises supervisor. A designated premises supervisor is the person who is in day to day control of the premises and will be named on the premises licence. They do not have to be on site at all times when the premises is operating but they should be contactable, especially in case of emergency. If the DPS is not to be generally on site, have you made arrangements to nominate a supervisor to take control in their absence? This could be recorded in a supervisor's register, which should be bound with consecutively numbered pages, so that pages can't be removed or mislaid.

Suggested measures	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	8PF002	X

Door Supervisors and Other Security Staff

If you plan to sell alcohol, especially in the night time economy, you may want to consider using registered door supervisors or security staff. They have to be registered by the Security Industry Authority (SIA). You may want to specify a minimum number of door supervisors and you might find it helpful to discuss the number with the Police.

You might find having a policy with the door supervisor or security company useful, which covers:

- Vetting customers entering the premises
- A prominently displayed written search policy on the premises
- Controlling customers entering, within or leaving the premises
- Safeguarding the public within and immediately outside the premises
- Notifying WYP at the earliest opportunity of any problems or incidents
- Exclusion of persons who have had too much to drink or appear inclined to disorder?

If you do employ a door supervisors you might like to have a Daily Record Register within which door supervisors/security staff sign on and off duty. This should be a bound book with consecutively numbered pages so that pages can't be removed or mislaid. It will help you to identify who was on duty at any particular time.

In any case you should have an incident report register to record any incidents such as anti-social behaviour, admissions refusals and ejections from the premises. It should be a bound book with consecutively numbered pages that can't be removed or mislaid.

Suggested measures	Code	✓
The minimum number of door supervisors for the premises is _____ The days and hours door supervisors operate on the premises are:	8PF003	
The premises licence holder and/or designated premises supervisor will ensure that a Daily Record Register is maintained on the premises by the door staff. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature). The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	8PF004	
Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	8PF005	
The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.	8PF006	

Drugs and Offensive Weapons

Depending on the style of your business and where it is located you might consider writing a policy and have procedures to prevent the use of illegal drugs or weapons (e.g. a search policy). West Yorkshire Police can provide some assistance with this. Your policy could include details such as:

- recording any search
- seizing drugs/weapons found
- a purpose made secure receptacle for items seized
- informing the police of any search and seizure
- prominently display notices to inform customers of the policy

Suggested measures	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	8PF007	
Notices will be prominently displayed at the entrances of the premises which state: <ul style="list-style-type: none"> • a search will be conducted as a condition of entry to premises; • Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register. • Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs. • entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances 	8PF008	
The premises licence holder and/or designated premises supervisor will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	8PF009	
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	8PF010	

Communication

If you plan to operate your business in the city centre you may want to subscribe to a form of communication link (radio/text/pager system) which will provide a link to other businesses in the area. This is useful so that you can share information, especially of antisocial behaviour, people you have ejected or suspected thefts and drug dealing. The system shall be recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.

Suggested measures	Code	✓
There will be a communication link in operation at the premises via radio to the police and other venues in the city centre. The communication link will be operated to the guidance provided and all instructions on use agreed. All reasonable police instructions provided via the link will be complied with.	8PF011	

Responsible Sale of Alcohol

If you plan to sell alcohol you must adopt a Proof of Age scheme. This can be Challenge 18, Challenge 21 or Challenge 25. You should train staff on the steps required to prevent under age sales of alcohol?

Depending on the style of your business and where it is located you may want to consider having a policy around the collection of bottles and glasses. If you leave glasses and bottle lying around, not only does this impact on the attractiveness of your premises but they may be used as weapons. This policy may include details about how often glasses and bottles are cleared and who has responsibility for this. It may also include details on the steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices and if and when you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles.

If your premises are in the area of a Public Spaces Protection Order, you may need to prominently display notices advising customers of the Order and its effects.

Suggested measures	Code	✓
The age verification policy adopted by the premises, in respect of the sale or supply of alcohol will be Challenge 21 (or 25), which means that those seeking to purchase alcohol at the premises who appear to be under the age of 21 (or 25) will be required to provide acceptable evidence (as approved by West Yorkshire Police) that they are 18 years of age (or older) before any alcohol is sold or supplied to them.	8PF012	X
Patrons are not permitted to remove drinks, open bottles or glasses from the premises.	8PF013	X
All drinks that are to be consumed in external areas of the premises will be served in plastic (or similar) containers.	8PF014	X
Notices indicating the existence and effect of a Public Spaces Protection Order will be prominently displayed at the exits to the premises.	8PF015	

Depending on the style of your business and where it is located you might like to consider joining a recognised licensee association such as PubWatch. This type of organisation may run a banning scheme, where people who have exhibited antisocial behaviour are banned from all the licensed premises in an area. Your cooperation in these types of schemes can stop your premises from becoming a target of antisocial behaviour.

Depending on where your premises is located, its capacity and closing time, you may find a dispersal policy useful. This is a policy on how you disperse your clientele from your premises to reduce the risk of anti-social behaviour. You can receive advice on this from West Yorkshire Police and you should ensure your bar and door staff are trained on the policy.

Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives	8PF016	X
The premises licence holder and/or designated premises supervisor will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises.	8PF017	X

Is your premises predominantly a restaurant? Prior to the submission of your application it is recommended that you consult with the West Yorkshire Police on your proposals to operate as a restaurant. The discussions should be to agree the number of covers to be set aside and your proposals for service.

Suggested measures	Code	✓
The premises shall be and remain predominantly food led.	8PF018	
An agreed number of covers will be maintained at all times the premises are operating. The number of covers will be _____.	8PF019	
At any time that the premises licence has effect the sale of alcohol for consumption on the premises will be ancillary to the service of table meals	8PF020	
Waiter/waitress service will be in operation throughout the premises in relation to orders for food and/or alcohol	8PF021	
The sale/supply of alcohol shall only be made to accompany the sale of food. This does not preclude the sale/supply of alcohol to a person waiting to be seated in the restaurant or at the conclusion of the meal.	8PF022	

If you are planning on selling alcohol for consumption off the premises and your premises is located in a deprived area you should be aware that some of these areas have issues with antisocial behaviour and people who purchase alcohol from off licences and drink it in the street. You should contact the local Community Team and look at the council's Statement of Licensing Policy which will give you more information. If your premises is located in one of these areas you should consider these measures which may help to address some of the concerns.

Suggested measures	Code	✓
All areas of the premises to be used for the display of alcohol are marked on the plan. The display of alcohol will not change without the consent of the licensing authority by way of a minor variation application to the licence.	8PF023	
The display of alcohol will be in a designated area of the premises which is capable of being supervised from the counter area.	8PF024	
The display of spirits shall be in an area accessible only by staff	8PF025	
The display of high-strength beers, ciders and lagers of 7.5% alcohol by volume (abv) or higher will be in an area accessible only by staff.	8PF026	
There will be no sale of cider and lager of 7.5% alcohol by volume (abv) in 1, 2 or 3 litre plastic bottles.	8PF027	

Public Safety

Management Arrangements

Suggested measures	Code	✓
Routes into the premises across private land and roadways under the control of the licence holder shall be kept clear at all times to allow access for emergency services.	8PF028	X
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	8PF029	X
Cellar entrance stairwells, accessed directly from public areas, shall be secured to prevent unauthorised public access.	8PF030	
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	8PF031	X
Empty bottles and glasses will be collected regularly on balcony areas and raised levels.	8PF032	
Inspection records/certificates will be kept and made available at the request of an authorised officer.	8PF033	X

General Housekeeping

<p>Do you have written procedures for the inspection of:</p> <ul style="list-style-type: none"> • Furnishings and fabrics • Suspended decorations/lights/amplification systems • Guarding to stairs/balconies/landings/ramps • Condition of floor surfaces • Provision of safety glazing

Suggested measures	Code	✓
Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	8PF034	
Glazing within the premises shall be assessed and where required meet recommendations contained in British Standard BS6262-4:2005 Glazing for buildings, part 4 Code of Practice for safety related to human impact.	8PF035	X

Fire Safety

The Regulatory Reform (Fire Safety) Order 2005 requires employers and other responsible persons to make a 'suitable and sufficient' assessment of the risks from fire in licensed premises and how they affect the safety of their employees and other persons who may be on or in the vicinity of the premises. Where a licence is in force the responsible person must record the significant findings of the risk assessment.

In compiling a fire risk assessment you must consider the following:

- The number of persons using the premises
- Means of escape
- Fire alarms
- Emergency Lighting
- Fire Fighting Equipment
- Fire Exit Notices
- Safety Precautions

For further advice regarding fire precautions and how to comply with your legal duties under The Regulatory Reform (Fire Safety) Order 2005, please refer to the guides listed below which are available to download, free of charge, from:

<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

Suggested Measures	Code	✓
The premises have a current Fire Risk Assessment	8PF036	X

Refreshments

Do you prepare hot food / drinks in proximity to the public? If so has the risk of scalding or burns been assessed?

Suggested measures	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	8PF037	X

First Aid

Depending on the style of your business and the capacity, you might want to have staff trained in First Aid. Do you provide facilities for treatment of minor injuries (e.g. a First Aid box)? Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs/alcohol?

Suggested measures	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	8PF038	X

An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	8PF039	
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	8PF040	
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	8PF041	X
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	8PF042	X

Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks?

Suggested measures	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	8PF043	
The Leeds City Council health and safety regulation team shall be notified 10 days prior to the installation of new display laser equipment or modification of an existing installation.	8PF044	
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	8PF045	

Public Nuisance

Noise and Vibration

If your premises is located in areas where there may be noise-sensitive properties, such as residential areas, residential homes, hospitals etc, you may attract representations from members of the public and/or Environmental Health if you do not take noise and vibration into consideration. To help you, firstly identify the potential sources of noise and vibration which apply to your premises:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Amplified music • Unamplified music • Singing and speech • Waste disposal, including bottle bins | <ul style="list-style-type: none"> • Plant and machinery • Extraction systems • Food preparation • Cleaning |
|---|---|

Identify where sources of noise may occur outside your premises:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Beer garden • Play area • Car park | <ul style="list-style-type: none"> • Temporary structure • Plant and equipment |
|--|--|

Identify which measures are in place/proposed:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Soundproofing • Air conditioning to allow windows to be kept closed • Sound limiters • Use of lobby doors | <ul style="list-style-type: none"> • Cooling down period with reduced music volume • Fixed and appropriate times for collection of waste • Restricted use of outdoor areas • No external loud speakers |
|--|--|

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce “night noise offences” for licensed premises in completing this section.

Suggested measures	Code	✓
Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	8PF050	X
Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises.	8PF051	X
Except for access and egress, external doors shall remain closed during the performance of regulated entertainment and windows shall remain closed during the entire performance.	8PF052	X
Loud speakers shall not be located in external areas of the premises or in entrance lobbies which open directly onto external areas.	8PF053	X
Bottles will not be placed in any external receptacle after between 23.00 hours and 07.00 hours so as to minimise noise disturbance to neighbouring properties	8PF054	X
Noise from plant or machinery operating at the licensed premises, shall be inaudible at the nearest noise sensitive premises.	8PF055	X
The premises licence holder and/or designated premises supervisor will ensure patrons use beer	8PF056	X

gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 21:00hrs / 22:00hrs / 23:00hrs (delete as required) 22:00 HRS		
The activities of persons using the external areas will be monitored after 23:00hrs and they will be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.	8PF057	
The external areas of the premises will be periodically checked after 23:00hrs and persons using the external areas will be reminded to have regard to the needs of local residents and to refrain from shouting or other forms of anti-social behaviour	8PF058	
The premises licence holder and/or designated premises supervisor will adopt a “cooling down” period where music volume is reduced towards the closing time of the premises.	8PF059	X

Litter

If you are planning on selling takeaway food, drinks or other products which may generate litter you might like to consider providing litter bins, notices, and warnings/advice on packaging for customers to dispose of responsibly. You might like to instruct staff to periodically clear litter from the street around the premises.

Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will ensure that litter, including cigarette ends, arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.	8PF060	X

Transport/Pedestrian Movement

If your premises is located near residential properties, you will need to ensure that local residents and businesses are not disturbed by customers entering and or leaving your premises.

Suggested measures	Code	✓
Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.	8PF061	X
SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure that queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.	8PF062	
The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.	8PF063	X
A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.	8PF064	X

Protection of Children from Harm

Entertainment of an Adult Nature

If you plan to provide entertainment of a sexual or adult nature (including strong or offensive language), then you may need to put in measures to protect children and other people. This entertainment could be strip tease dancing, or comedy with nudity, swearing or adult references that would not be suitable for children.

Suggested measures	Code	✓
A risk assessment will be undertaken to determine the appropriate minimum age restriction of attendees (including staff) depending on the nature of the performance, and age restrictions will be in accordance with any relevant national guidance, i.e. the BBFC film classifications.	8PF065	
People under 18 (including staff) will not be admitted to the premises at any time when entertainment of a sexual or adult nature is being provided.	8PF066	
The premises licence holder and/or designated premises supervisor will provide clear signage that entertainment of an adult nature is occurring which is not suitable for under 18s.	8PF067	
Measures will be put in place for ensuring non-admission to persons under 18 years of age when entertainment of an adult nature is taking place, such as door supervision and age checks (including staff)	8PF068	
The premises licence holder and/or designated premises supervisor will not display outside the premises photographs or other images which indicate and suggest that striptease or similar entertainment takes place on the premises.	8PF069	
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	8PF070	
Any written, visual or auditory advertisement material, posters, signage or window display must not be of a sexually explicit or suggestive nature, will not contain images or text of a sexually explicit, obscene or offensive nature and must be approved by the council in writing.	8PF071	

Entertainment of an Sexual Nature e.g. Strip Tease Dancing or Nude Dancing

If you plan to provide adult entertainment in the form of strip tease or nude dancing your application will receive extra scrutiny and is likely to attract representations unless measures are put in place to protect the dancers and other customers.

Please note that should you provide relevant entertainment more than 12 occasions per 12 month period or more frequently than monthly you will be required to apply for a Sex Establishment licence.

Suggested measures	Code	✓
Entertainers will be aged no less than 18 years.	8PF072	
Price lists will be clearly displayed at each table and at each entrance to the premises.	8PF073	

Entertainers will only be present in the licensed area in a state of nudity when they are performing on stage or providing a private dance.	8PF074	
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	8PF075	
Entertainers will only perform on the stage area, or in areas identified on the plan attached to the licence.	8PF076	
Relevant entertainment will only be performed by the entertainer. There must be no audience participation. There must be no physical contact between entertainers.	8PF077	
Customers will not touch the breasts or genital area of entertainers. Entertainers will not directly or indirectly touch the breasts or genital area of customers.	8PF078	
Any performance will be restricted to dancing and the removal of clothes. There will not be any other form of sexual activity or stimulation which, for the avoidance of doubt, includes kissing.	8PF079	
Sex toys must not be used and penetration of the genital area by any means must not take place.	8PF080	
Customers will not be permitted to throw money at the entertainers.	8PF081	
All areas used for private dances must be visible to supervision and must not have closing doors or curtains that prevent performances from being observed.	8PF082	
All areas used for private dances must be directly supervised by either a SIA registered door supervisor, or a member of staff who has direct contact with SIA registered door supervisors working on the premises at all times the booths/areas are in use. Direct supervision does not include remote supervision by CCTV.	8PF083	

Sales of Alcohol

Do the premises sell or supply alcohol? If so you should consider if you want to allow children to be admitted onto your premises. You should have a proof of age scheme in place, as this is mandatory, but the type of scheme you adopt is up to you. See the section under Crime and disorder.

Suggested measures	Code	✓
People under 18 years of age will not be admitted to the premises.	8PF084	
Alcohol will not be displayed next to the public entrance/exit of the premises.	8PF085	X
The name of the premises will not contain reference to alcohol.	8PF086	X
There will be no window display posters or similar advertising contained reference to alcohol displayed on the premises shop frontage or the highway abutting the premises.	8PF087	X
All alcohol sale refusals will be recorded in a register which will be retained on the premises for inspection by responsible authorities on request.	8PF088	X

Gambling

Is there a strong element of gambling on the premises? This may be bingo, or the number of gaming machines.

Suggested measures	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when gambling is taking place.	8PF089	
There will be sufficient physical screening of the relevant entertainment from view of those under 18 years.	8PF090	

Performances by Children/Young Persons

Some premises may plan to offer entertainment performances which include performances by children and young persons under 18 years of age? There is separate legislation that controls the special measures that should be put in place in these circumstances and if this applies to your business you should contact the council's Education department for further advice.

Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will provide an adequate number of suitable adult supervisors who can provide care for the children/young persons as they move from stage to dressing room etc, and to ensure that all children/young persons can be accounted for in case of an evacuation or an emergency. Supervisors will remain present until such time that all young persons have left the area.	8PF091	
All supervisors and crew will receive instruction on the fire and safe evacuation procedures applicable to the venue prior to the arrival of the children/young persons.	8PF092	
The premises licence holder and/or designated premises supervisor will ensure that all special effects e.g. flashing lights, dry ice, smoke etc. are appropriate for use in the presence of children/young persons.	8PF093	
The premises will have a risk assessment to identify, and the licence holder holder/designated premises supervisor will provide, an adequate number of suitable adult supervisors to provide care for children/young people as they move from stage to dressing rooms etc. to ensure that all children/young people can be accounted for in case of evacuation or an emergency. Supervisors will remain present until such time that all young people have left the area.	8PF094	

Entertainment and/or Facilities Specifically Provided for Children

Do you plan to provide entertainment or facilities specifically for children? For example you may want to offer a soft play area or a ball pond for younger children or a young person's disco. You should consider if the children will be unaccompanied or supervised by staff without parental presence (including where parents are elsewhere in the licensed premises) and what measures you should take to protect the children's and your staff's safety.

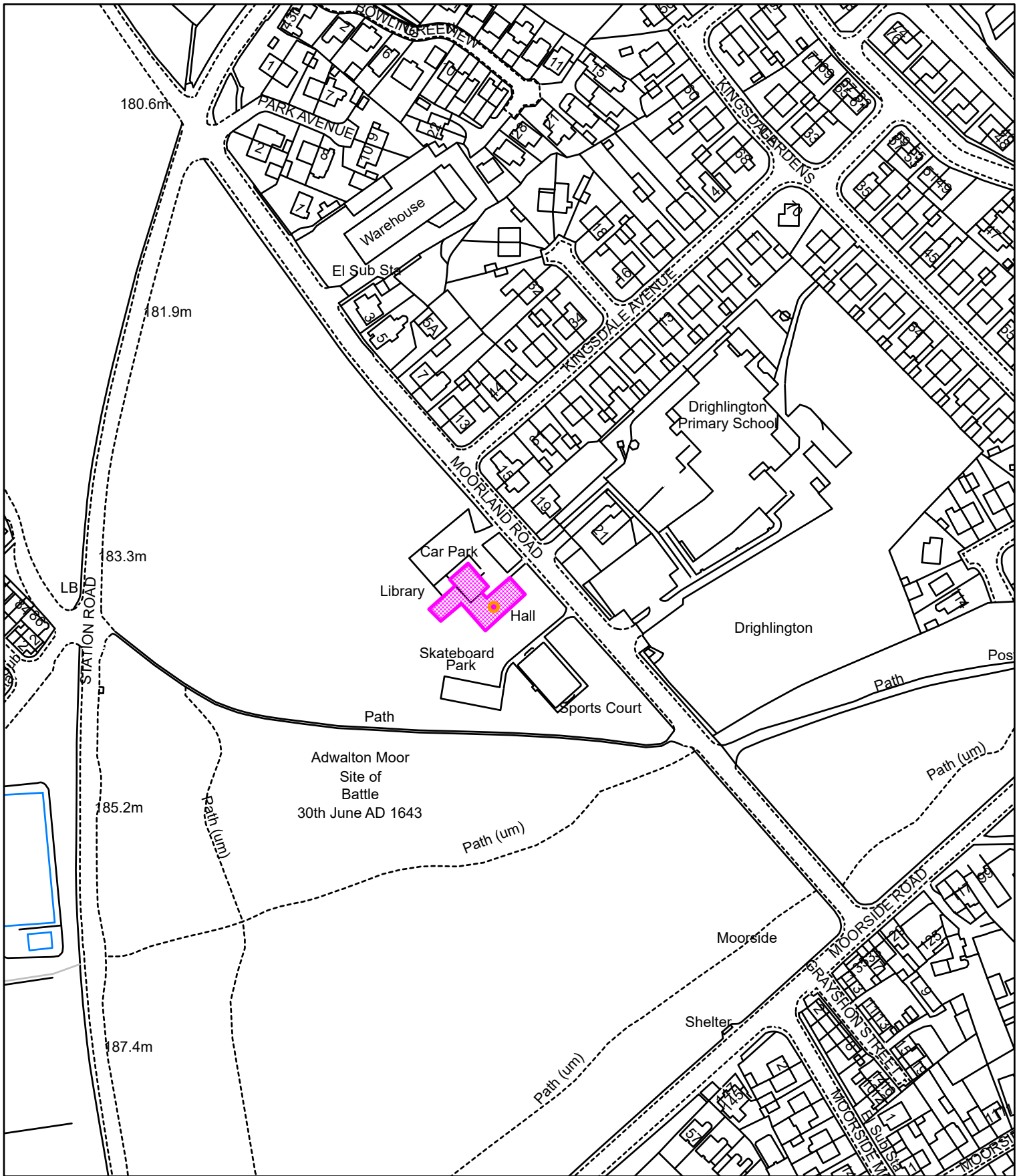
Suggested measures	Code	✓
The premises licence holder and/or designated premises supervisor will ensure that an adult supervisor is stationed in the areas or levels which are occupied by children. The supervisors will be placed in the vicinity to exits to the premises. There will be one supervisor per 50 children at all times.	8PF095	X
For closely seated audiences, i.e. theatres and cinemas, the ratio of supervisors will be 1 per 25 children, provided that where the children are in the charge of an adult organiser such organisers will be regarded as attendants to an extent not exceeding half of the number of attendants required by the above condition.	8PF096	X
No child will be permitted to occupy the front row of any balcony gallery or tier, unless accompanied by and in the charge of a person who appears to have attained the age of 16 years. Close supervision will be held when children use balconies and other raised areas.	8PF097	
Upon egress from the premises the premises licence holder and/or designated premises supervisor will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.	8PF098	X
The premises licence holder and/or designated premises supervisor will perform the necessary background checks including relevant police checks on all potential staff before offering them employment. The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.	8PF099	X
The premises licence holder and/or designated premises supervisor ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.	8PF100	X
The premises licence holder and/or designated premises supervisor will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.	8PF101	X
The premises licence holder and/or designated premises supervisor will liaise with any adult orientated premises close to his/her premises which the Licensee suspects are at risk of admitting underage children from his/her own premises.	8PF102	X

Child Protection Measures

Under the Act, it is unlawful for a licensee to allow any unaccompanied child under the age of 16 to be present on authorised premises which are exclusively or primarily used for the supply and consumption of alcohol on the premises. This applies to premises operating under a premises licence, club premises certificate or a temporary event notice. In effect, this applies to more pubs and bars where restaurant and food facilities are not provided as a permanent feature or attention.

Suggested measures	Code	✓
Systems will be in place to monitor, detect and report any suspicion of child/young person exploitation or safeguarding concerns.	8PF103	X
The premises will have a procedure for dealing with distressed and lost children/young people and ensure all staff receive training in this procedure.	8PF104	X

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This map is based upon the Ordnance Survey's digital data with the permission of the Ordnance Survey on behalf of the controller of Her Majesty's Stationary Office

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From:Patterson, Bob
Sent:7 Jul 2020 17:54:11 +0100
To:Deighton, Charlotte;Entertainment Licensing
Subject:WYP REPRESENTATION - DRIGHLINGTON RL / MEETING HALL - NEW PREMISES LICENCE
[OFFICIAL]
Attachments:2018 APR S182 GUIDANCE.pdf

Classification: OFFICIAL

Dear Charlotte,

Please accept this email as a formal representation to the subject premises / application, and refer to chain of emails below.

As you can see for yourself, a dialogue recently commenced between myself and the applicant in this case, with prompt replies to start with but which have since come to a halt, and before questions posed have been fully answered?

Therefore, I have no alternative but to lodge a formal representation today, which I understand is the 28-day statutory cut off in this particular case.

The chain of emails below, have so far has centred on, how the operator intends to use the two areas on the plan deposited with the application, shown as “external seating area / alcohol area”.

The use of these areas alone, is sufficient to justify a representation based on the licensing objectives, especially given the size of one of the areas concerned.

However,when these areas will actually be used, in addition is another very relevant consideration based on the promotion of the licensing objectives.

This particular aspect hasn't to date been mentioned, due to the quick introduction of a Bill last week intended to become law by the 4th July, which concerned amongst other things, the proposed lifting of restrictive conditions in relation to time and completely linked to consumption of alcohol off the premises.

Beer gardens / external drinking areas, would have been directly affected by the proposed changes.

However, this intended Bill becoming law last week, has now been suspended until a later date, so the consideration of when external areas are to be used, is still very much relevant to the promotion of the licensing objectives now, irrespective of any intended changes in the future.

In relation to this particular application and specifically the times applied for (particularly those on Friday and Saturday), and then referring to the plans as they have been submitted, West Yorkshire Police would make the following comments-

1. With regards to activities 'inside' the premises, the hours on Friday and Saturday whilst not widespread, are not totally unheard of either, even in more residential areas.

This makes any outright police objection difficult to justify, particularly with no previous trading history of these particular premises, and with the usual crime prevention measures / conditions offered by the applicant, intended to mitigate the impact on the licensing objectives, which the police would normally accept without raising a formal representation.

However,

2. With regards to activities 'outside' the premises (whatever they are intended to be), the police would say the hours applied for on Friday and Saturday especially, are entirely inappropriate with a view to promoting the licensing objectives.

Further, the attitude of West Yorkshire Police would remain the same in this respect, even if we were in a position of knowing exactly what is intended in these external areas shown with the plans of these premises, which we aren't?

Best regards.

Mr Bob Patterson

Leeds District Licensing Officer

Leeds District Licensing Department

Enterprise House

St. Paul's Street

Leeds LS1 2LE



[REDACTED]

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From: Patterson, Bob

Sent: 03 July 2020 11:02

[REDACTED]

Subject: RE: DRIGHLINGTON RL / MEETING HALL - NEW PREMISES LICENCE [OFFICIAL]

Classification: OFFICIAL

Good morning Carl,

Sorry I couldn't take your call yesterday, we are not in the building where the phones for the numbers below are located at the moment – so we will have to communicate by email.

I don't want to get too involved in this at this stage, as you have been given advice by Leeds City Council.

West Yorkshire Police have no grounds at present, to insist on things being done in a certain way, but the plan of the premises forms part of the licence, so it is important to know exactly what is going to happen in these outside areas particularly, for any potential future situation.

With respect, I'm not sure you know what you want to do in these areas currently?

So, that may have had a bearing on the advice you have already been given?

In addition, as I pointed out last time, external areas used for activities other than just consumption of alcohol (or if that is the way it is perceived by local residents looking at your application), more often than not, will attract greater attention!

The difference between sale (& consumption) and consumption only as you ask, makes a vast difference.

But, it is a matter entirely about what you want to do in these areas?

For you to decide, I attach a page from the current statutory guidance in relation to plans, to hopefully assist you.

It is from the most current document (despite it being over 2 years old now), and it has stood the 'test of time', with the principles being exactly the same now, as they were prior to the implementation of the current legislation, on which this guidance is based.

In very basic terms, the page guides that-

- if you wish to provide only consumption in an outside area, then there is no need for the outside area to form a part of the area covered by the premises licence (nor even to show it on the plan) – consumption is a NOT a licensable activity as covered by the premises licence, but would be regarded as an off-sale, which you have asked for,
- BUT,
- If you wish to do things other than just consumption which constitute a 'sale', then the outside areas would need to form a part of the area covered by the premises licence (as an 'on sale' even though the area are outside) – bars / dispense points in these areas would be classed as a 'sale', but staff / waiter / waitress service wouldn't (there is no difference between a customer going back and forth for a drink and somebody doing it on their behalf).

So in your particular situation as you have described it so far, **you need to decide exactly what you want to do in these outside areas shown on your plan-**

1. If you want bars / dispense points out there for the majority of the time (to allow 'sale' & consumption), then fine, your current plan could be construed in that manner, but don't be surprised if this attracts extra scrutiny,
2. If you wants bars / dispense points out there but only on occasions ("nor very often" as you indicate), then you can apply for Temporary Event Notices (TEN's) each time instead, to cover such activities when you need them, also to allow 'sale' & consumption,

3. If you want to allow only consumption of alcohol in this area, then as per the attached guidance, there is absolutely NO reason to 'licence' these areas. You can operate perfectly legally as a 'beer garden' by using your 'off sales' facility.

I hope this all makes sense, and I look forward to your further reply.

Best regards.

Mr Bob Patterson

Leeds District Licensing Officer

Leeds District Licensing Department

Enterprise House

St. Paul's Street

Leeds LS1 2LE

[REDACTED]

[REDACTED]

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[REDACTED]

Subject: Re: DRIGHLINGTON RL / MEETING HALL - NEW PREMISES LICENCE [OFFICIAL]

Hi Bob

I was thinking of times like the Drighlington Gala, football festivals for selling alcohol, not very often. Would it be better if we have that area just for consumption of Alcohol rather than the sale or does that not make any difference? I'm not sure what you mean by other statutory Licencing applications I'm fairly new to this I'm afraid. We want to create a beer garden, at the back and on sunny days be able to sit outside the cafe with a glass of wine. As you said we drew the plan as we were advised by Licencing.

Your advice would be appreciated.

Regards

Carl

On 2 Jul 2020, at 15:31, Patterson, Bob [REDACTED] > wrote:

Classification: OFFICIAL

Good afternoon Carl,

Thanks for your details and clarification about CCTV.

On the latter point of outside use and setting up bars in those areas highlighted, weather permitting aside, how often do you intend to hold such events?

I realise some may advise you to do things this way, but it is much more difficult for authorities such as the police, to select permanent conditions for temporary occasions, especially when there are other statutory licensing applications, specifically available for such occasions – you know what I am referring to.

In addition, local residents looking at your application and the plans, may not consider things in the way which you have described?

I look forward to your further reply, before I email again with a suggested condition for use of the outside areas.

Best regards.

Mr Bob Patterson

Leeds District Licensing Officer

Leeds District Licensing Department

Enterprise House

St. Paul's Street

Leeds LS1 2LE

[REDACTED]

[REDACTED]

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[Redacted]

Sent: 02 July 2020 09:04

To: Patterson, Bob [Redacted]

Subject: Re: DRIGHLINGTON RL / MEETING HALL - NEW PREMISES LICENCE [OFFICIAL]

Morning Bob

My date of birth.....

Sorry for the clerical error, I can confirm that the CCTV will conform to all the required legislation and record 31 days.

The external seating areas are places we would like to consume alcohol predominantly, we also thought we would be able to set up an outside bar if needed for events?

Regards

Carl

Sent from my iPhone

On 1 Jul 2020, at 14:51, Patterson, Bob [REDACTED] > wrote:

Classification: OFFICIAL

Good afternoon Carl,

Thanks for your application a new premises licence in Drighlington.

A few things at this initial stage, if you could possibly reply in due course.

1. Your date and place of birth would be appreciated – purely for police files.
2. With regards to CCTV – you have indicated on your application form image retention will be for 30 days, but on the V8 risk assessment you have also submitted, you have ticked (or rather put a cross) in the CCTV box which requires 31 days.

Just to clarify, the V8 is an official document, and based on Home Officer guidelines with regards to CCTV.

Therefore, West Yorkshire Police will be asking Leeds City Council to use 31 days for the CCTV condition.

3. With regards to the plan you have submitted, which will form an integral part of the licence if it is issued, what do you mean exactly on the plan's legend which stipulates "Alcohol Area", for the areas edged in green particularly the two "external seating areas"?

I look forward to your reply in due course.

Thank you in advance.

Best regards.

Mr Bob Patterson

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[REDACTED]
Sent:28 Jun 2020 11:50:25 +0100
To:Entertainment Licensing
Subject:Drighlington Rugby League Club Ltd

Dear Sir/Madam,

I am writing to you with great concern about the application made to grant a premises licence for the premises known as Drighlington Meeting Hall, Moorland Road, Drighlington, BD11 1JZ.

[REDACTED] This area has always been very quiet and tranquil, ideal for the majority of the retired and/or disabled population that live around the fields. We are concerned that a licence to sell alcohol for such extended hours every day of the week will cause unnecessary noise, disturbance and distress to many potentially vulnerable, elderly and disabled residents living in such close proximity to the proposed premises at unreasonably late hours.

We feel that the sale of alcohol for such long hours has the potential to lower house prices and reduce the standard of living significantly in an area that has always been so highly regarded.

Another concern is that there is a school directly opposite the Rugby Club and the proposed licence would allow the sale of alcohol all week during school hours. Children walking home or playing out during break times may be subject to witnessing drunken/inappropriate behaviour, violence, swearing as well general disruption to their learning. This is a serious safeguarding issue and I implore that you reconsider the hours. We feel that more reasonable hours would be from 4pm - 11pm Sunday to Thursday and 2pm - 11pm Friday and Saturday.


Please consider this before granting a sale of alcohol license to these premises.

Kind regards,

[REDACTED]



Virus-free. www.avg.com


Sent:6 Jul 2020 22:59:58 +0100

To:Entertainment Licensing

Subject:PREM/04554/001 - Premises licence new application

Dear Sirs

I did try to submit a licensing application comment. Unfortunately it wouldn't go through, therefore please see details copied below.

Case Officer :- Charlotte Deighton

Commenter type :- neighbour response

Stance :- object

Content :-

I'd like to lodge an objection to the proposed licensing hours requested by Drighlington Arlfc for the above premises on Moorland Road.

The clubhouse is situated in a residential area that's already served by a number of well established pubs and clubs. Therefore I cannot see any reason why the licenses for alcohol or music should extend past 11pm, whether it's a weekday or weekend. This can only lead to the prospect of increased levels of public nuisance and antisocial behaviour during the later hours of the evening and early morning.

Also, with its close proximity to the local primary school, the licensing hours in themselves could represent a safeguarding issue for local children, which is another cause for concern in respect of public safety.

Should people want a drink before 12 noon and after 11pm, then I'm sure you will agree there are plenty of alternative venues in environments that are far better suited to accommodating extended opening hours.

Please can you forward onto the relevant person and confirm receipt.

Thanks in advance

Kind regards



Sent from my iPad

[REDACTED]
Sent:12 Jun 2020 14:13:47 +0100

To:Entertainment Licensing

Subject:LICENSING APPLICATION: DRIGHLINGTON RUGBY CLUB LTD.

I am writing with regard to the licensing application made by Drighlington Rugby Club Ltd. in relation to Drighlington Meeting Hall, Moorland Road, BD11.

I wish to register my concerns about the proposed opening hours of Sun-Thurs 10.00-23.30 and Fri-Sat 10.00-01.30.

The Meeting Hall is surrounded on three sides by playing fields frequented by dog walkers and young people, and on the fourth by a school and residential properties. The availability of all day drinking, and late night extended hours on Friday and Saturday, is incompatible with the community which the Meeting Hall is intended to serve.

I am particularly concerned about rowdy behaviour, late night noise, increased litter and the potential for vandalism of the Moor (which is a historic civil war site) and surrounding properties. The police are already regularly visible in the area as youths congregate around the back of the Meeting Hall and on the adjacent basketball courts. The Meeting Hall has also been broken into on more than one occasion; having alcohol on the premises makes it an even more desirable prospect.

Additionally we already have a problem with cars, motorbikes and quad bikes driving at speed along Moorland Road and Moorside Road. Both roads see significant foot traffic, including school children and people crossing to walk dogs or play on the Moor/Outdoor Fitness Trail. Add readily available alcohol into the mix and there is huge potential for serious injury.

I would be very grateful if you would fully investigate these concerns as part of the licensing process.

Kind Regards

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
Sent:11 Jun 2020 17:48:46 +0100

To:Entertainment Licensing

Subject:Drighlington Rugby Club licensing

Importance:Normal


To whom it may concern.


I am very concerned about the licensing application from Drighlington Rugby Club for the Meeting Hall on Moorland Road. The requested hours of opening are inappropriate for the situation of the Hall, which is on a residential street and opposite the primary school. Drighlington is a quiet village with largely family housing, surrounding the Moor , which is a peaceful area, used by villagers for walking, exercising and playing with their children and dogs. Although residents understand that the Rugby Club needs to be able to entertain and to generate income, hours of opening from 10.00 to 23.30 Sunday to Thursday and 10.00 to 01.30 on Friday and Saturday, will cause noise and traffic disturbance, leading to distress in particular for the residents of Moorland Road and of the Kingsway estate which is just behind Moorland Road. It will also affect the ambience of the village.

Yours,

[REDACTED]

Sent from [Mail](#) for Windows 10





Sent: 19 Jun 2020 10:25:33 +0100

To: Entertainment Licensing

Subject: Application for licensing hours by Drighlington Rugby Club, Moorside Road, BD11.

I'm writing to express my reservations about the application by DRC to serve alcohol from 10.00 am until 11.30 pm Sunday - Thursday, and 10.00 am until 1.30 am on Fridays and Saturdays.

As I understand it, when, in 2015, Leeds City Council agreed unanimously to transfer Drighlington Meeting Hall to the Rugby Club, it was on the premise that the Rugby Club would bring people together in the heart of the village and bring many benefits to the community. Drighlington has been a close knit community for many years, well served by pubs and clubs; and I fail to see how introducing lengthy drinking hours to such a strategic part of the village, adjacent to a famous civil war battle site which is enjoyed by walkers and families alike, will benefit those who do not wish to drink virtually round the clock.

Extended drinking hours open the potential for rowdy and unsavoury behaviour. I'm particularly concerned about the effects on the Primary School, which is directly across the road from the Club, and on the residents close by. Not everyone uses social media; and, frankly, the notice of application was hardly conspicuous when I first saw it. Then, last weekend, someone went to great lengths to turn the notice upside down in a clear bid to render it unreadable! The fastenings had been replaced in a way which made the misdemeanour hard to rectify. To date, it has remained that way.

I know some villagers are not in favour of the plans but do not want to raise objections for fear of reprisals. The fact that you are obliged to publicise the details of those who raise concerns does not help in this regard. Surely valid objections should be for Leeds City Council to investigate and verify.

In my opinion, the proposals are completely at odds with the ethos of the village.

I look forward to your comments, please.

Regards,



[REDACTED]
Sent:11 Jun 2020 17:47:48 +0100

To:Entertainment Licensing

Subject:Drighlington Meeting Hall, Moorland Road, Drighlington, BD11

Regarding the above premises, I wish to object to the proposed licensing hours applied for by Drighlington Rugby League Club Ltd.

My objection is based on Drighlington being a village with many older residents. The licensing hours applied for are totally unsuitable for a residential village with occupied properties very close to the premises.

Sun-Thurs 10.00 - 22.30

Fri-Sat 10.00 - 23.30

These are very fair and more than adequate for their proposals.

Disgusted Drighlington resident

[REDACTED]

Sent from my iPad

[REDACTED]
Sent:11 Jun 2020 18:30:46 +0100

To:Entertainment Licensing

Subject:Drighlington Rugby Club Licencing Application for the Old Meeting Hall

Good morning.

I am concerned about the licensing hours the Rugby Club are seeking for the old Meeting Hall, particularly the 1.30 a.m. finish for Friday and Saturday nights.

Even if this is only for occasional private events, I feel this is inappropriate for the location, so close to the Kingsway estate, and also for the village which, in spite of the new building, has retained an atmosphere of peace and tranquillity for this Historic battle site. As a long-time resident of Drighlington I have fears that this will lead noise pollution, especially in the summer months, when users of the Rugby Club are likely to open the windows and doors and maybe move outside onto the moor. Totally inappropriate for this Historic peaceful setting.

[REDACTED]

[REDACTED]

Sent: 2 Jul 2020 09:33:01 +0100
To: Entertainment Licensing
Subject: Drighlington Rugby Club Application

Good Morning,

I wish to object to the application in its current form for the following reasons

1. prevention of public nuisance - specifically the length of opening hours
2. protection of children from harm

I am concerned that if the licence is given for opening up to 1.30am it will cause a noise nuisance to my household and the other residents on the street. If drinks can be served until 1.30am then it will be after 2am before the patrons will start leaving. This will be noisy with traffic movement as people make their way home.

I suggest a licence up to 12am which is a more reasonable hour in a residential area.

It is proposed that the licence will operate from 10am 7 days a week, whilst this may be ok on a weekend, during the week this may be an issue as the club is directly opposite the primary school.. in theory people could be in the club drinking for 5 hours before school closes at 3.15pm. This is a safeguarding risk.

Should you need to speak to me concerning this matter please call me on [REDACTED]

Kind regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Confidentiality Notice

Representation

Section 1 – Licence application details	
<p>Please indicate as appropriate :</p> <p><input checked="" type="checkbox"/> I wish to object to the following application:</p> <p><input type="checkbox"/> I wish to support the following application:</p>	
<p>Applicant premises name and address Drighlington Rugby League Club Ltd Drighlington Meeting Hall Moorland Road Drighlington Bradford BD11 1JZ</p> <p>Application No. PREM/04554/001</p>	
Section 2 – Your personal details	
Title	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Miss <input type="checkbox"/> Other _____
Surname	██████████
First name(s)	██████
<p>Address (incl postcode): ██████████ ██████████ ████████</p> <p>Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at the hearing. If this is a concern please contact Entertainment Licensing and we will go through your options.</p>	
<p>On what basis are you making this representation:</p> <p><input checked="" type="checkbox"/> Resident</p> <p><input type="checkbox"/> Business</p> <p><input type="checkbox"/> Someone representing a resident or business:</p>	
Section 3 – Representation grounds	
<p>The representation is relevant to one or more of the following licensing objectives:</p> <p>Please tick relevant box(es)</p>	<p>Prevention of crime and disorder <input type="checkbox"/></p> <p>Prevention of public nuisance <input checked="" type="checkbox"/></p> <p>Protection of children from harm <input type="checkbox"/></p> <p>Public safety <input type="checkbox"/></p>
<p>Please select :</p> <p><input type="checkbox"/> I object to the application being granted at all</p> <p><input checked="" type="checkbox"/> I object to the application being granted in its current form</p>	

The grounds of the representation is based on the following:

You need to complete this box as fully as possible. If you do not then the Licensing Authority may not be able to assess the relevance of your representation. Try to be as specific as possible and give examples, e.g. on 1 February I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises open until 2am this will cause a nuisance to me and other residents of the street.

I trust Condition 19 of the Grant of Outline Planning Permission Decision Notice 14/02452/OT dated 22 July 2014 and Item 4 of the Approval of Reserved Matters Decision Notice 16/02948/RM dated 11 August 2016 will inform your consideration of this application.

Condition 19

The function room shall be restricted to 0700 hours to 2330 hours Monday to Saturday and 0700 hours to 2200 hours on Sundays and Bank Holidays.

In the interests of residential amenity in accordance with adopted Leeds UDP Review (2006) policy GP5 and the National Planning Policy Framework

Item 4

Approval pursuant to Outline Planning Permission Ref. No. 14/02452/OT dated 22 July 2014 and subject to the conditions attached thereto. This RM permission does not absolve the applicant from discharging & complying with any conditions attached to the OT permission.

In addition to the above I am concerned about the following:

1. The proposed licensing hours of up to 02.00 on Friday and Saturday and up to 12 midnight Sunday to Thursday) will result in an increase in the amount of noise in the area as people walk home through the surrounding residential streets home from the club, disrupting residents sleep and a providing a significant increase in the risk of public nuisance in the local area.
2. There is a high risk of noise breakout from the playing of Live and recorded music and the concern again is for disruption to the residents, particularly if the music is permitted to be played until the early hours of the morning.
3. There will be an increase in traffic around the club and the surrounding streets with additional noise from the slamming of car doors at unsocial hours.

Signed:



Date: 07 July 2020

[REDACTED]
Sent:20 Jun 2020 17:12:20 +0100

To:Entertainment Licensing

Subject:Licence application PREM04554/001 Drighlington Rugby Club,

Importance:Normal

I'm writing to express my reservations about the application by DRC to serve alcohol from 10.00 am until 11.30 pm Sunday - Thursday, and 10.00 am until 1.30 am on Fridays and Saturdays.

As I understand it, when, in 2015, Leeds City Council agreed unanimously to transfer Drighlington Meeting Hall to the Rugby Club, it was on the premise that the Rugby Club would bring people together in the heart of the village and bring many benefits to the community. Drighlington has been a close knit community for many years, well served by pubs and clubs; and I fail to see how introducing lengthy drinking hours to such a strategic part of the village, adjacent to a famous civil war battle site which is enjoyed by walkers and families alike, will benefit those who do not wish to drink virtually round the clock.

Extended drinking hours open the potential for rowdy and unsavoury behaviour. I'm particularly concerned about the effects on the Primary School, which is directly across the road from the Club, and on the residents close by. [REDACTED]

[REDACTED]

Not everyone uses social media; and, frankly, the notice of application was hardly conspicuous when I first saw it. Then, last weekend, someone went to great lengths to turn the notice upside down in a clear bid to render it unreadable! The fastenings had been replaced in a way which made the misdemeanour hard to rectify. To date, it has remained that way.

I know some villagers are not in favour of the plans but do not want to raise objections for fear of reprisals. The fact that you are obliged to publicise the details of those who raise concerns does not help in this regard. Surely valid objections should be for Leeds City Council to investigate and verify.

In my opinion, the proposals are completely at odds with the ethos of the village.

I look forward to your comments, please.

Regards,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]
Sent:18 Jun 2020 12:31:17 +0100

To:Entertainment Licensing

Subject:Drighlington Rugby Club (Drighlington Meeting Hall)

I would like to object to the opening hours of the above premises. Firstly the opening of the club at 10am which is opposite Drighlington Primary & Junior School which produces a lot of traffic and parking problems on Moorland Road and Kingsdale Avenue Secondly the late open times on Friday & Saturday which goes into Sunday early morning. If closing at 01:30am the disturbance to local residents will be at least 02:00am people leaving after closing time. Thirdly when it went for planning these times were not

[REDACTED] and strongly object to the opening hours that have been applied for.

[REDACTED]

[REDACTED]
Sent:27 Jun 2020 14:30:58 +0100

To:Entertainment Licensing

Subject:REPRESENTATION RE APPLICATION FOR DRIGHLINGTON RUGBY CLUB'S ALCOHOL AND ENTERTAINMENT LICENCE

Having attended a public meeting it has become clear that the full story of how the club would operate was not disclosed. At no time, even on being questioned, were we made aware of the extension to the 'normal' opening times. An underhanded scenario and one unlikely to generate community trust in future.

In addition, it has now emerged that the club is requiring a high price for the continuation of the Library - run by volunteers - and this must now close. This does not show empathy with the needs of the residents of the village. The hall would be open anyway. This certainly lacks empathy and support of local residents.

There have been several incidents regarding groups assembling adjacent to the building and causing destruction to nearby property in recent times. Having alcohol available from 10 am - 11.30 pm Sunday to Thursday would be a bigger draw to certain groups. A probable public safety issue also.

Additional traffic, coupled with that relating to the school, will be a hazard. It is difficult and dangerous to leave Kingsdale Avenue at either end at certain times of day and this will be worrying for the safety of the children at the end of the school day particularly.

The licensed hours requested are much longer than normal licensing hours. When Leeds City Council were responsible for the upkeep of the Meeting Hall all events had to be ended by 12 am. Now the proposal is for a 1.30 am end on both Friday and Saturday. Combined with an 11.30 pm end Monday-Thursday, these hours are much longer than any other licensed premises in Drighlington. Noise will be a definite public nuisance to the surrounding area. Any events including music can normally be heard by the houses in the locality now but to continue until the early hours is totally unacceptable. The impact on the lives of the residents in the houses directly opposite and on Kingsdale Avenue and Gardens will be immense.

If the requested proposals are granted there will not be a single day of the week without disruption and nuisance to the surrounding community. I would appreciate your understanding of the above.

Thank you,

[REDACTED]

Representation

Section 1 – Licence application details	
<p>Please indicate as appropriate :</p> <p><input type="checkbox"/> I wish to object to the following application:</p> <p><input type="checkbox"/> I wish to support the following application:</p>	
<p>Applicant premises name and address: Drighlington Rugby League Club Ltd 27 Wakefield Road Drighlington BD11 1DH</p>	
Section 2 – Your personal details	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other _____
Surname	██████████
First name(s)	██████████
<p>Address (incl postcode):</p> <p>████████████████████</p> <p>██████████</p> <p>██████████</p>	
<p>Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at the hearing. If this is a concern please contact Entertainment Licensing and we will go through your options.</p>	
<p>On what basis are you making this representation:</p> <p><input type="checkbox"/> Resident</p> <p><input type="checkbox"/> Business</p> <p><input type="checkbox"/> Someone representing a resident or business:</p>	
Section 3 – Representation grounds	
<p>The representation is relevant to one or more of the following licensing objectives:</p> <p>Please tick relevant box(es)</p>	<p>Prevention of crime and disorder <input type="checkbox"/></p> <p>Prevention of public nuisance <input type="checkbox"/></p> <p>Protection of children from harm <input type="checkbox"/></p> <p>Public safety <input type="checkbox"/></p>
<p>Please select :</p> <p><input type="checkbox"/> I object to the application being granted at all</p> <p><input type="checkbox"/> I object to the application being granted in its current form</p>	

The grounds of the representation is based on the following:

You need to complete this box as fully as possible. If you do not then the Licensing Authority may not be able to assess the relevance of your representation.

.....

A public meeting was held last year at which 'Drighlington Rugby league Club', Local Parish Councillors, Morley Independent City Councillors and members of the public were all present [REDACTED]. Many issues concerning the re-location of the Rugby Club to Drighlington Meeting Hall on Moorland Road, were discussed. During that discussion, the issue of 'Licensing Hours' was discussed and in my view, it was agreed that the Club would operate 'normal licensing hour' with the exception of extended licensing for private functions. By the term 'normal licensing hours, it was understood that the sale of alcohol would finish at 1100 at night.

This application is submitted for the sale of alcohol from 10 in the morning until 1130 at night during the working week and from 10 in the morning until 0130 the following morning at weekends. In anyone's view, these timings cannot be considered 'normal licensing hours' and are contradictory to what was agreed at the Public Meeting. In addition, the proposal for extended licensing hours each weekend is not the same as "the occasional private function" as was indicated at the public meeting.

In the application, it is stated that the Meeting Hall has "no immediate neighbours." The Meeting Hall stands **across the road** from a Primary School and a row of private houses. I therefore consider this statement within the application to be untrue and misleading.

By the very nature of what this Organization's business, namely a Rugby League club, it provides opportunities for all age groups to participate, indeed the younger generation from primary school children to teenagers, is well represented. It concerns me that having participated in training and playing activities, children will be witness to the consumption of alcohol on a far greater scale than what would be considered normal. A direct result of extended licensing hours.

The car park that adjoins the Meeting Hall is not very large. Indeed the issue of adequate parking facilities was the subject of discussion at the public meeting. As a result, it is expected that an over spill of parked cars will be seen within the immediate residential area. Bearing in mind that directly opposite the Meeting Hall, the Primary School has mandatory no parking, thus reducing the amount of available parking within the vicinity of the Meeting Hall, which in turn means parked cars venturing further into the residential area.

These points I raise are valid whatever the licensing hours and local residents will deal with the consequences as they arise. However, in the spirit of good community relations, '**normal licensing hours**' are more tolerable than the proposals within this application. I therefore object to the licensing hours proposed within this current application.

There are a number of Pubs and Clubs within Drighlington and to my knowledge they all operate what can be regarded as 'normal licensing hours'.

Signed:

[REDACTED]

Date: 26.06.2020

Deighton, Charlotte

Subject: FW: Drighlington rugby club licence

From: [REDACTED]
Sent: 24 June 2020 13:08
To: Entertainment Licensing <Entertainment.Licen@leeds.gov.uk>
Subject: Drighlington rugby club licence

I am writing to object to the licence application by Drighlington rugby club. I have no objection to there being a licence but believe the times are excessive.

The Meeting hall is opposite the primary school and next to the children's games area. The application is for a licence from 10am each day. As the rest of the pubs in the village are not open at that point this will mean that drinkers will congregate here. We only need one person who drinks and drives to have a potential death of a school child on out hands. An opening from 12 noon would be a much more reasonable thing especially during weekdays. This would allow for the rugby club to be a venue for special occasions or funerals.

My second objection is the lateness of closing. The routes home from the meeting hall are near to houses. Once drinking up time is finished during the week it will be midnight which is not good for the families and older people who live nearby.

My major objection is the time they want the licence to on a weekend. Drighlington is a family place. It is not the centre of a town or somewhere for an ending more akin to a night club. If the club is used for a special event then midnight is quite late enough. It would not be fair for the lives of those who live locally to be ruined just so that others can drink later as they can always invite their friends back to their homes to carry on partying or go into Leeds or Bradford in order to stay up later.

Local residents will suffer from increased parking and noise during the day especially if the football club is also based there and it is unfair if this also means that they cannot have at least 8 hours of relative quiet to sleep.

The meeting hall was a community venue that benefited the whole community, sadly community groups have now found other homes due to the exorbitant rents for reduced spaces that the rugby club want to charge.



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Issued premises licences and club certificates within an area



PREM/01707/010 - Malt Shovel Inn, Whitehall Road, Drighlington, Bradford, BD11 1BB

Sale by retail of alcohol	
Monday to Saturday	11:00 - 01:00
Sunday	12:00 - 00:00
Performance of live music	
Monday to Saturday	12:00 - 00:00
Sunday	12:00 - 23:00
Performance of recorded music	
Monday to Saturday	11:00 - 01:00
Sunday	12:00 - 00:00

PREM/02033/007 - Co-op Lateshop, 164 Whitehall Road, Drighlington, Bradford, BD11 1AU

Sale by retail of alcohol	
Every Day	06:00 - 23:00

PREM/00594/005 - Black Bull Hotel, 35 King Street, Drighlington, Leeds, BD11 1EJ

Sale by retail of alcohol	
Every Day	10:00 - 01:00
Exhibition of a film	
Every Day	10:00 - 01:00
Indoor sporting events	
Every Day	10:00 - 01:00
Performance of live music	
Every Day	20:00 - 23:30
Performance of recorded music	
Every Day	10:00 - 01:00

PREM/01145/003 - Appletree Stores, 187A Whitehall Road, Drighlington, Bradford, BD11 1BE

Sale by retail of alcohol	
Monday to Saturday	08:00 - 23:00
Sunday	10:00 - 22:30

PREM/03217/001 - Prashad Restaurant, 137 Whitehall Road, Drighlington, Bradford, BD11 1AT

Sale by retail of alcohol	
Every Day	11:00 - 00:00
Provision of late night refreshment	
Every Day	23:00 - 00:00
Performance of live music	
Every Day	11:00 - 00:00
Performance of recorded music	
Every Day	11:00 - 00:00

PREM/02614 - Londis, 91 - 93 King Street, Drighlington, Bradford, BD11 1EJ	
Sale by retail of alcohol	
Every Day	06:00 - 22:30
PREM/02246 - Kamram Tandoori Hut, 77 King Street, Drighlington, Leeds, BD11 1EJ	
Provision of late night refreshment	
Friday & Saturday	23:00 - 01:30
Sunday to Thursday	23:00 - 00:30
PREM/00843 - Drighlington Methodist Church, King Street, Drighlington, Leeds, BD11 1EL	
Performance of live music	
Monday to Saturday	08:00 - 23:00
Performance of recorded music	
Monday to Saturday	08:00 - 23:00
Performance of dance	
Monday to Saturday	08:00 - 23:00
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	08:00 - 23:00
PREM/04419/001 - Craft And World Beers, 182 Whitehall Road, Drighlington, Bradford, BD11 1AU	
Sale by retail of alcohol	
Wednesday to Sunday	11:00 - 20:00
PREM/02136 - Kings Cantonese Restaurant, 1 King Street, Drighlington, Leeds, BD11 1AA	
Sale by retail of alcohol	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Performance of recorded music	
Every Day	00:00 - 23:59
PREM/00372 - Spotted Cow, 122 - 124 Whitehall Road, Drighlington, Bradford, BD11 1LJ	
Sale by retail of alcohol	
Every Day	10:00 - 00:00
Exhibition of a film	
Every Day	10:00 - 00:00
Indoor sporting events	
Every Day	10:00 - 00:00
Performance of recorded music	
Every Day	10:00 - 00:00
CPREM/00148/V01 - Drighlington Cricket Club, Station Road, Drighlington, Leeds, BD11 1JU	
Supply of alcohol	
Monday to Thursday	10:00 - 00:00
Friday & Saturday	10:00 - 01:00
Sunday	12:00 - 22:30
Performance of live music	
Monday to Thursday	11:00 - 00:00
Friday & Saturday	11:00 - 01:00
Sunday	12:00 - 22:30

Performance of recorded music	
Monday to Thursday	11:00 - 00:00
Friday & Saturday	11:00 - 01:00
Sunday	12:00 - 22:30
Performance of dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30
Entertainment similar to live music, recorded music or dance	
Monday to Saturday	11:00 - 23:00
Sunday	12:00 - 22:30

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